

Re: Messages & Communications Doc. No. 38GL-26-2265 through 2273.

From 38th Committee On Rules <committeeonrules@guamlegislature.gov>  
 Date Wed 4/29/2026 4:08 PM  
 To Guam Legislature Clerks <clerks@guamlegislature.gov>

Håfa Adai Clerks Office,

Please see attached, Messages & Communications Doc. No. 38GL-26-2265 through 2267 and 2271 for processing:

38GL-26-2265	Guam Memorial Hospital Authority	FY2026 2nd Quarter Staffing Pattern.
38GL-26-2266	Guam Environmental Protection Agency	This is a Transmittal to 1 Liheslaturan Guåhan of Proposed Rules and Regulations pursuant to the Administrative Adjudication Law which would update Chapter 12 of Title 22, Public Law 37-105, enacted on July 18, 2024, authorized Guam Environmental Protection Agency to issue regulations for Type 4 Wastewater Treatment Facilities and Holding Tanks, and also authorized Guam Environmental Protection Agency to Establish Fees for Permits, Inspections, and Related Services.
38GL-26-2267	Guam Community College	Unaudited Revenues and Expenditures Report and Staffing Pattern as of March 31, 2026*
38GL-26-2271	Public Defender Service Corporation - Government of Guam	Board of Trustees Meeting Packet for April 21, 2026*

Please retrieve Doc. No. 38GL-26-2265 through 2267 and 2271 from link below:

[Messages & Communications Physical Scanned Copy - Google Drive](#)

Kindly reply to this email



*Si Yu'os ma'åse',*

Marie Crisostomo

Committee on Rules Assistant

**COMMITTEE ON RULES**

Vice Speaker V. Anthony Ada, Chairperson

*I Mina'trentai Ocho Na Liheslaturan Guåhan*

*38<sup>th</sup> Guam Legislature*

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On Wed, Apr 29, 2026 at 3:54 PM Guam Legislature Clerks <[clerks@guamlegislature.gov](mailto:clerks@guamlegislature.gov)> wrote:

Håfa Adai,  
 We are unable to process the Messages and Communications.

38GL-26-2265	Guam Memorial Hospital Authority	FY2026 2nd Quarter Staffing Pattern.
38GL-26-2266	Guam Environmental Protection Agency	This is a Transmittal to 1 Liheslaturan Guåhan of Proposed Rules and Regulations pursuant to the Administrative Adjudication Law which would update Chapter 12 of Title 22, Public Law 37-105, enacted on July 18, 2024, authorized Guam Environmental Protection Agency to issue regulations for Type 4 Wastewater Treatment Facilities and Holding Tanks, and also authorized Guam Environmental Protection Agency to Establish Fees for Permits, Inspections, and Related Services.
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38GL-26-2271	Public Defender Service Corporation - Government of Guam	Board of Trustees Meeting Packet for April 21, 2026*

please contact our office (671) 472-3465. Thank you.

**Clerks Office**



**I Mina'trentai Ocho na Liheslaturan Guahan**

Guam Congress Building, 163 Chalan Santo Papa, Hagåtña, Guam 96910  
Voice: (671) 472-3465/3460 Fax: (671) 472-3524  
[guamlegislature.gov](http://guamlegislature.gov)

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Thank you

**From:** 38th Committee On Rules <[committeeonrules@guamlegislature.gov](mailto:committeeonrules@guamlegislature.gov)>  
**Sent:** Wednesday, April 29, 2026 3:02 PM  
**To:** Guam Legislature Clerks <[clerks@guamlegislature.gov](mailto:clerks@guamlegislature.gov)>  
**Cc:** Frank Blas Jr. <[speakerblas@guamlegislature.gov](mailto:speakerblas@guamlegislature.gov)>  
**Subject:** Messages & Communications Doc. No. 38GL-26-2265 through 2273.

Håfa Adai Clerks Office,

Please see attached, **Messages & Communications Doc. No. 38GL-26-2265 through 2273** for processing:

✓	38GL-26-2265	Guam Memorial Hospital Authority	FY2026 2nd Quarter Staffing Pattern.
✓	38GL-26-2266	Guam Environmental Protection Agency	<b>This is a Transmittal to I Liheslaturan Guahan of Proposed Rules and Regulations pursuant to the Administrative Adjudication Law which would update Chapter 12 of Title 22. Public Law 37-105, enacted on July 18, 2024, authorized Guam Environmental Protection Agency to issue regulations for Type 4 Wastewater Treatment Facilities and Holding Tanks, and also authorized Guam Environmental Protection Agency to Establish Fees for Permits, Inspections, and Related Services.</b> This is a Transmittal to I Liheslaturan Guahan of Proposed Rules and Regulations pursuant to the Administrative Adjudication Law which would update Chapter 12 of Title 22, Public Law 37-105, enacted on July 18, 2024, to issue regulations for Type 4 Wastewater Treatment Facilities and Holding Tanks.
✓	38GL-26-2267	Guam Community College	Unaudited Revenues and Expenditures Report and Staffing Pattern as of March 31, 2026*
✓	38GL-26-2268	Department of Public Health and Social Services	Guam Board of Examiners for Optometry Board Meeting Packet for April 28, 2026*
✓	38GL-26-2269	Guam Power Authority	Notification of Temporary Assignment or Detail – Zachary Sablan, Plant Operator/Maintenance Leader, 03/15/26; Ronald Navara, Information Security Administrator, 4/1/26; Theodore Tamashiro, Substation Electrician Leader, 4/1/26*
✓	38GL-26-2270	Guam Solid Waste Authority	Documents Relative to Small Purchases and Sole Source and Emergency Purchases for the month of March 2026*
✓	38GL-26-2271	Public Defender Service Corporation - Government of Guam	Board of Trustees Meeting Packet for April 21, 2026*
✓	38GL-26-2272	Department of Agriculture	Prior Year Obligations to pay Xerox Corporation in the total amount of \$713.94; to pay Lagu, LLC in the total amount of \$535.00; to pay Pacific Data Systems in the total amount of \$663.69*
✓	38GL-26-2273	A.B. Won Pat International Airport Authority	FY2026 2nd Quarter Staffing Pattern*

Please retrieve Doc. No. 38GL-26-2265 through 2267 and 2271 from link below:

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Kindly reply to this email



Si Yu'os ma'åse',

Marie Crisostomo

Committee on Rules Assistant

**COMMITTEE ON RULES**

Vice Speaker V. Anthony Ada, Chairperson

*I Mina'trentai Ocho Na Liheslaturan Guahan*

38<sup>th</sup> Guam Legislature

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**Messages and Communications 38GL-26-2271\***

2 messages

**Speaker Frank Blas Jr.** <speakerblas@guamlegislature.gov>

Tue, Apr 28, 2026 at 4:40 PM

To: 38th Committee On Rules &lt;committeeonrules@guamlegislature.gov&gt;, Sabrina Salas Matanane &lt;office.senatorbri@guamlegislature.gov&gt;

*Håfa Adai,*

Please see attached M&amp;C Doc. No. 38GL-26-2271

38GL-26-2271	Public Defender Service Corporation	Board of Trustees Meeting Packet for April 21, 2026*
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*Si Yu'os Ma'åse'**Bernice Rivera*

Administrative Assistant

**Office of Speaker Frank F. Blas, Jr.**I Mina'trentai Ocho na Liheslaturan Guåhan 38<sup>th</sup> Guam Legislature

Guam Congress Building, 163 Chalan Santo Papa, Hagatña

(671)969-6456

[speakerblas@guamlegislature.gov](mailto:speakerblas@guamlegislature.gov)

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----- Forwarded message -----

From: **Isabel-Emma R. Goodall** <[igoodall@guampdsc.org](mailto:igoodall@guampdsc.org)>

Date: Tue, Apr 28, 2026 at 3:03 PM

Subject: Public Defender Service Corporation Board of Trustees Meeting - April 21, 2026

To: Jon Junior Calvo <[jon.calvo@guam.gov](mailto:jon.calvo@guam.gov)>, eliza.dames@guam.gov <[eliza.dames@guam.gov](mailto:eliza.dames@guam.gov)>, Speaker Frank Blas Jr. <[speakerblas@guamlegislature.gov](mailto:speakerblas@guamlegislature.gov)>, Vince Duenas (<[vduenas@guamopa.com](mailto:vduenas@guamopa.com)> <[vduenas@guamopa.com](mailto:vduenas@guamopa.com)>, <[fjones@guamopa.com](mailto:fjones@guamopa.com)> <[fjones@guamopa.com](mailto:fjones@guamopa.com)>, <[kconcepcion@guamopa.com](mailto:kconcepcion@guamopa.com)> <[kconcepcion@guamopa.com](mailto:kconcepcion@guamopa.com)>Cc: Stephen Hattori <[sphattori@guampdsc.org](mailto:sphattori@guampdsc.org)>, John P. Morrison <[jmorrison@guampdsc.org](mailto:jmorrison@guampdsc.org)>, Shane G.L. Ngata <[sngata@guampdsc.org](mailto:sngata@guampdsc.org)>, Felicia M. Cruz <[fcruz@guampdsc.org](mailto:fcruz@guampdsc.org)>, Julito Tingson <[jtingson@guampdsc.org](mailto:jtingson@guampdsc.org)>, Kenneth Lim <[kennethlim@guampdsc.org](mailto:kennethlim@guampdsc.org)>

Buenas Ufisinan I Maga'håga Guåhan; I Liheslaturan Guåhan Speaker Frank Blas Jr.; yan I Ufisinan Kuinentan Pupbliku,

Pursuant to 5 GCA Chapter 8 § 8113.1, the Public Defender Board of Trustees meeting held on Tuesday, April 21, 2026, was recorded and broadcast live on YouTube.

The recording may be accessed at the following link: <https://guampdsc.org/bot-apr-2026/>

The meeting agenda is attached for your reference.


Please feel free to contact me should you require additional information.

*Si Yu'os Ma'åse',*

Isabel-Emma Goodall  
Administrative Assistant  
Public Defender Service Corporation  
[779 Route 4](#)  
Sinajana, Guam 96910  
Tel: (671) 300-7820  
Fax: (671) 477-5844

**2 attachments**

 **PDSC BOT Meeting Packet April 21, 2026.pdf**  
9785K

 **38GL-26-2271.pdf**  
1058K

**38th Committee On Rules** <committeeonrules@guamlegislature.gov>  
To: "Speaker Frank Blas Jr." <speakerblas@guamlegislature.gov>

Wed, Apr 29, 2026 at 10:11 AM

*Håfa Adai,*

Received, and thank you.



*Si Yu'os ma'åse',*

Marie Crisostomo

Committee on Rules Assistant

## COMMITTEE ON RULES

Vice Speaker V. Anthony Ada, Chairperson

*I Mina'trentai Ocho Na Liheslaturan Guåhan*

*38<sup>th</sup> Guam Legislature*

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[Quoted text hidden]



Speaker Frank Blas Jr. <speakerblas@guamlegislature.gov>

## Public Defender Service Corporation Board of Trustees Meeting - April 21, 2026

2 messages

Isabel-Emma R. Goodall <igoodall@guampdsc.org>

Tue, Apr 28, 2026 at 3:02 PM

To: Jon Junior Calvo <jon.calvo@guam.gov>, "eliza.dames@guam.gov" <eliza.dames@guam.gov>, "Speaker Frank Blas Jr." <speakerblas@guamlegislature.gov>, "Vince Duenas (vduenas@guamopa.com)" <vduenas@guamopa.com>, "fjones@guamopa.com" <fjones@guamopa.com>, "kconcepcion@guamopa.com" <kconcepcion@guamopa.com>  
Cc: Stephen Hattori <sphattori@guampdsc.org>, "John P. Morrison" <jmorrison@guampdsc.org>, "Shane G.L. Ngata" <sngata@guampdsc.org>, "Felicia M. Cruz" <fcruz@guampdsc.org>, Julito Tingson <jtingson@guampdsc.org>, Kenneth Lim <kennethlim@guampdsc.org>

Buenas Ufisinan I Maga'håga Guåhan; I Liheslaturan Guåhan Speaker Frank Blas Jr.; yan I Ufisinan Kuinentan Pupbliku,

Pursuant to 5 GCA Chapter 8 § 8113.1, the Public Defender Board of Trustees meeting held on Tuesday, April 21, 2026, was recorded and broadcast live on YouTube.

The recording may be accessed at the following link: <https://guampdsc.org/bot-apr-2026/>

The meeting agenda is attached for your reference.

Please feel free to contact me should you require additional information.

Si Yu'os Ma'åse',

Isabel-Emma Goodall  
Administrative Assistant  
Public Defender Service Corporation  
779 Route 4  
Sinajana, Guam 96910  
Tel: (671) 300-7820  
Fax: (671) 477-5844

Doc Type: 38GL-26-2271  
OFFICE OF THE SPEAKER  
FRANK F. BLAS, JR.  
April 28, 2026  
Time: 3:02 PM  
Received:

PDSC BOT Meeting Packet April 21, 2026.pdf  
9785K

Speaker Frank Blas Jr. <speakerblas@guamlegislature.gov>

Tue, Apr 28, 2026 at 3:15 PM

To: "Isabel-Emma R. Goodall" <igoodall@guampdsc.org>

Cc: Jon Junior Calvo <jon.calvo@guam.gov>, "eliza.dames@guam.gov" <eliza.dames@guam.gov>, "Vince Duenas (vduenas@guamopa.com)" <vduenas@guamopa.com>, "fjones@guamopa.com" <fjones@guamopa.com>, "kconcepcion@guamopa.com" <kconcepcion@guamopa.com>, Stephen Hattori <sphattori@guampdsc.org>, "John P. Morrison" <jmorrison@guampdsc.org>, "Shane G.L. Ngata" <sngata@guampdsc.org>, "Felicia M. Cruz" <fcruz@guampdsc.org>, Julito Tingson <jtingson@guampdsc.org>, Kenneth Lim <kennethlim@guampdsc.org>

Håfa Adai,

Confirming receipt of your email.

Si Yu'os Ma'åse'

*Bernice Rivera*

Administrative Assistant



**Office of Speaker Frank F. Blas, Jr.**

**I Mina'trentai Ocho na Liheslaturan Guahan 38<sup>th</sup> Guam Legislature**

**Guam Congress Building, 163 Chalan Santo Papa, Hagatña**

**(671)969-6456**

**[speakerblas@guamlegislature.gov](mailto:speakerblas@guamlegislature.gov)**

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# PUBLIC DEFENDER SERVICE CORPORATION (Kotperasion Setbision Defensot Pubbleku)

GOVERNMENT OF GUAM

779 Route 4

Sinajaña, Guam 96910-5174

Tel: (671) 475-3100 ♦ Fax: (671) 477-5844



## BOARD OF TRUSTEES

Attorney Shane F.T. Black  
Chairman

Attorney Jeffrey A. Moots  
Vice Chairman

Artemio "Ricky" Hernandez,  
PhD, Member

Attorney Janet H. King  
Member

Donna Muna-Quinata  
Member

Attorney Joseph "Jojo" Perez  
Member

KristiAnna Whitman, PhD  
Member

## ADMINISTRATION

Stephen P. Hattori  
Executive Director

John P. Morrison  
Deputy Director

Shane G.L. Ngata  
Administrative Director

## PDSC Board of Trustees Regular Meeting Tuesday, April 21, 2026 at 12:30 PM via ZOOM/YouTube/PDSC Conference Room

### AGENDA

- I. **Call to Order**
- II. **Roll Call**
- III. **Determination of a Quorum**
- IV. **Proof of Due Notice of Meeting**
  - A. Notice: 5 Working Days – Public Notices Portal/PDSC/Pacific Daily News: Tuesday, April 14, 2026
  - B. Notice: 48 Hours – Public Notices Portal/PDSC/Pacific Daily News: Friday, April 17, 2026
- V. **Approval of Minutes:** March 10, 2026 Regular Meeting
- VI. **Old Business**
- VII. **New Business**
  - A. Executive Director Updates
  - B. Supervising Attorney Differential Policy Proposal
- VIII. **Public Discussion**
- IX. **Adjournment and Next Meeting Date**  
Tuesday, May 26, 2026 at 12:30 PM via ZOOM/YouTube/  
PDSC Conference Room



**38GL-26-2271**  
Messages and Communications

**RECEIVED**  
COMMITTEE ON RULES  
April 26, 2026

4:40 p.m.

*Marie Crisostomo*

# CLASSIFIEDS

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**Categories**  
**Animals for Sale:** Livestock / Pets . **Automotive:** Cars/Motorcycle/Pickups and SUVs . **Celebrations . Fundraisers . Goods for Sale:** Auto Parts/Baby items/Computers/Electronics/Exercise Equipment/Furniture/Household Goods/Miscellaneous/ Musical Instruments/ Sports and Outdoors Equipment/Tools . **Lost and Found . Heavy Equipment . Repairs and Installation:** Air Conditioning/Appliances/Cellphones/Computers/Electrical/Electronics/Plumbing/Repair and Installations Services Needed . **Services:** Child and Elderly Care/Educational/Lawn Care or Yardwork/Other Services/Therapeutic Massage/Tutoring/Cleaning Services . **Wanted to Buy . Watercraft:** Boats/Personal Water Craft

**Employment Classified Packages**  
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**Best:** Text with border & image. 8 days in E-edition / 14 days on Classified of our website - line limit (15) lines. **\$120.00**

**Categories**  
 Help Wanted Full Time . Help Wanted Part Time

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**Categories**  
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**PUBLIC DEFENDER SERVICE CORPORATION**  
 GOVERNMENT OF GUAM  
 779 Route 4  
 Sinajaña, Guam 96910-5174  
 Tel: (671) 475-3100  
 Fax: (671) 477-5844

**NOTICE OF PUBLIC MEETING**

The Public Defender Service Corporation Board of Trustees will conduct its regular meeting on **Tuesday, April 21, 2026 at 12:30 p.m.** via videoconference (Zoom) in the PDSC conference room, located at the MVP Sinajana Commercial Building, Unit B, 779 Route 4, Sinajana, Guam 96910.

The meeting will be streamed live on YouTube at [www.youtube.com/@pdscguam](http://www.youtube.com/@pdscguam).  
 The following agenda is available on the PDSC website at [www.guampdsc.org](http://www.guampdsc.org).

**AGENDA**

- I. Call to Order
- II. Roll Call
- III. Determination of Quorum
- IV. Proof of Due Notice of Meeting:
  - A. Notice: 5 Working Days – Public Notices Portal PDSC/Guam PDN Tuesday, April 14, 2026
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- VI. Old Business  
None.
- VII. New Business
  - A. Executive Director Updates
  - B. Supervising Attorney Differential Policy Proposal
- VIII. Public Discussion
- IX. Adjournment and Next Meeting Date: Tuesday, May 26, 2026 at 12:30 p.m. via Zoom YouTube/PDSC Conference Room

Copies of the agenda and meeting packet will be available prior to the meeting at Public Defender Service Corporation and on its website at [www.guampdsc.org](http://www.guampdsc.org).

Closed captioning available on livestream.

Person(s) needing special accommodations, auxiliary aids, or services, please contact Shane Ngata at 671-475-8301 or [sngata@guampdsc.org](mailto:sngata@guampdsc.org).

This ad was paid for with Government of Guam funds.  
 Page 2 of 20  
**SHANE F.T. BLACK**  
 Chairman  
 Doc. No. 2026-0271\*

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**Pacific Daily News**

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**Best:** Text with border & image. 8 days in E-edition / 14 days on Classified of our website - line limit (15) lines. **\$60.00**

**Categories**  
**Animals for Sale:** Livestock / Pets . **Automotive:** Cars/Motorcycle/Pickups and SUVs . **Celebrations . Fundraisers . Goods for Sale:** Auto Parts/Baby items/Computers/Electronics/Exercise Equipment/Furniture/Household Goods/Miscellaneous/ Musical Instruments/ Sports and Outdoors Equipment/Tools . **Lost and Found . Heavy Equipment . Repairs and Installation:** Air Conditioning/Appliances/Cellphones/Computers/Electrical/Electronics/Plumbing/Repair and Installations Services Needed . **Services:** Child and Elderly Care/Educational/Lawn Care or Yardwork/Other Services/Therapeutic Massage/Tutoring/Cleaning Services . **Wanted to Buy . Watercraft:** Boats/Personal Water Craft

**Employment Classified Packages**  
 Package line limit listed below.

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**Best:** Text with border & image. 8 days in E-edition / 14 days on Classified of our website - line limit (15) lines. **\$120.00**

**Categories**  
 Help Wanted Full Time . Help Wanted Part Time

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**Categories**  
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**INVITATION FOR BID (IFB)**

**Bid No.:** GSWA-010-26  
**For:** Processing of Metallic Waste  
**Bid Opening Date:** Monday, May 4, 2026  
**Time:** 10:00 a.m. ChST  
**Location:** Guam Solid Waste Authority, 1st Floor

Bid packages may be picked up at Guam Solid Waste Authority, 546 N. Marine Corps Dr., Tamuning, 2nd Floor, beginning Friday, April 17, 2026 until Monday, May 4, 2026 or visit the GSWA website <http://www.guamsolidwasteauthority.com> to obtain an electronic copy of the IFB.

For more information, please contact GSWA Procurement Office at 671-646-2354.  
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**PUBLIC DEFENDER SERVICE CORPORATION**  
 GOVERNMENT OF GUAM  
 779 Route 4  
 Sinajana, Guam 96910-5174  
 Tel: (671) 475-3100  
 Fax: (671) 477-5844

**NOTICE OF PUBLIC MEETING**

The Public Defender Service Corporation Board of Trustees will conduct its regular meeting on **Tuesday, April 21, 2026 at 12:30 p.m.** via videoconference (Zoom) in the PDSC conference room, located at the MVP Sinajana Commercial Building, Unit B, 779 Route 4, Sinajana, Guam 96910.

The meeting will be streamed live on YouTube at [www.youtube.com/@pdscguam](http://www.youtube.com/@pdscguam).  
 The following agenda is available on the PDSC website at [www.guampdsc.org](http://www.guampdsc.org).

**AGENDA**

- I. Call to Order
- II. Roll Call
- III. Determination of Quorum
- IV. Proof of Due Notice of Meeting:
  - A. Notice: 5 Working Days – Public Notices Portal PDSC/Guam PDN Tuesday, April 14, 2026
  - B. Notice: 48 Hours – Public Notices Portal/PDSC Guam PDN Friday, April 17, 2026
- V. Approval of Minutes:
  - March 10, 2026 Regular Meeting
- VI. Old Business
  - None.
- VII. New Business
  - A. Executive Director Updates
  - B. Supervising Attorney Differential Policy Proposal
- VIII. Public Discussion
- IX. Adjournment and Next Meeting Date:
  - Tuesday, May 26, 2026 at 12:30 p.m. via Zoom YouTube/PDSC Conference Room

Copies of the agenda and meeting packet will be available prior to the meeting at Public Defender Service Corporation and on its website at [www.guampdsc.org](http://www.guampdsc.org).

Closed captioning available on livestream.

Person(s) needing special accommodations, auxiliary aids, or services, please contact Shane Ngata at 671-475-8301 or [sngata@guampdsc.org](mailto:sngata@guampdsc.org).

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**SHANE F.T. BLACK**  
 Chairman

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**PUBLIC DEFENDER SERVICE CORPORATION**  
Board of Trustees' Regular Meeting  
Tuesday, March 10, 2026, at 12:30 PM  
via ZOOM/PDSC YouTube/PDSC Conference Room

**MINUTES**

**I. CALL TO ORDER**

The meeting was called to order at 12:30 P.M. on March 10, 2026, by Chairman Shane F.T. Black.

**II. ROLL CALL**

Present: Attorney Shane F.T. Black, Chairman  
Attorney Jeffrey A. Moots, Vice Chairman  
Artemio "Ricky" Hernandez, Member (via Zoom)  
Attorney Joseph "Jojo" Perez, Member  
KristiAnna Whitman, Member

Not Present: Attorney Janet H. King, Member (Excused)  
Donna Muna-Quinata, Member (Excused)

Others Present: Stephen P. Hattori, Executive Director  
John P. Morrison, Deputy Director  
Shane G.L. Ngata, Administrative Director  
Gaudencio A. Rosario, Chief Fiscal Officer  
Isabel-Emma Goodall, Administrative Assistant  
Saylor Jesus, Computer Technician I  
Ana Maria C. Gayle, APD Managing Attorney  
Carol Hinkle-Sanchez, CLC Managing Attorney  
Audre K. Hattori, PAP Administrative Services Officer

**III. DETERMINATION OF A QUORUM**

With five (5) out of the seven (7) board members present, a quorum was established, allowing the meeting to proceed.

**IV. PROOF OF DUE NOTICE OF MEETING**

"Notice of Public Meeting" was published in the Pacific Daily News on Tuesday, March 3, 2026, and Friday, March 6, 2026, and posted on Government of Guam's Public Notices Portal.

**V. APPROVAL OF MINUTES**

Vice Chairman Moots made a motion to proceed with the approval of the minutes of the regular board meeting on January 27, 2026.

**Motion to adopt the minutes was made by Vice Chairman Moots and seconded by Trustee Whitman. Approved by acclamation.**

VI. **OLD BUSINESS**

A. **RESOLUTION 01-26 RELATIVE TO CHANGES OF THE PDSC BY-LAWS REGARDING ITS BOARD OF TRUSTEES**

1. **CONSIDERATION OF POSSIBLE AMENDMENTS REGARDING FUTURE SCHEDULED MEETINGS AND DETAILS**

The Board reviewed the clean copy of the By-Laws and noted that Board members who participate remotely shall be counted toward a quorum and are permitted to vote, except during executive sessions and other specifically restricted matters. Remote attendance is now formally authorized and clearly defined, subject to these exceptions.

Under the new By-Law structure, the Board also has the authority to determine the specific days of the month on which it will be convened.

Lastly, there was a proposed amendment to include a “Whereas” clause for the PDSC Board Resolution No. 01-26.

**Motion to adopt the New Board of Trustee By-Laws as presented in BOT Meeting Packet was made by Vice Chairman Moots and seconded by Trustee Hernandez. Approved by acclamation.**

VII. **NEW BUSINESS**

A. **FISCAL YEAR 2027 BUDGET PROPOSAL**

ED Hattori presented the Fiscal Year 2027 Budget as the first proposal to the newly established board. The budget is largely a rollover of the Fiscal Year 2026 Budget, with targeted adjustments to reflect evolving operational needs. A key feature of this proposal is the inclusion of PDSC’s expanded responsibility for the Private Attorney Panel (PAP).

**Total Budget and Structure**

The proposed Fiscal Year 2027 Budget totals approximately \$13.259 million, allocated as follows:

- **Personnel: \$10.2 to \$10.3 million**

- Personnel continue to account for the largest portion of the budget, at approximately 75%-80% of total expenditure.
- Roughly 64%-65% of the total increase is attributed to personnel, driven by filling previously authorized vacancies and adding a social worker position, including within the Civil Law Center, to support vulnerable populations such as senior citizens, domestic violence survivors, and veterans.

Although the PD division reflects the largest share of the budget, management clarified that this is partly due to administrative and support functions still being embedded within PD. These functions are expected to be separated as organizational restructuring progresses under relevant statutory frameworks.

- **Operations: \$3.21 million (operational changes vary across the divisions)**
  - A slight decrease in the PD Division due to procurement timing (e.g., equipment purchases)
  - Increase in the APD and CLC Divisions to support service expansion
  - A significant increase within the PAP Division, including higher projected court-appointed attorney fees based on historical judicial spending, a dedicated \$100,000 allocation for expert witnesses and investigators, and an estimated \$300,000 increase in overall PAP-related operational costs.
  - Additionally, the APD Division includes a \$30,000 allocation for expert fees, similar to provisions within the PD Division.
  
- **Capital Outlay: \$15,000 (facility renovations)**

The budget is presented as a combined digest covering four divisions:

1. Public Defender – Criminal Division (PD)
2. Alternate Public Defender (APD)
3. Civil Law Center (CLC)
4. Private Attorney Panel (PAP)

The Fiscal Year 2027 Budget reflects a major structural transition, with PDSC assuming responsibility from the judiciary for payment of PAP attorneys, funding for expert witnesses and investigators and certain court reporting expenses. Management noted that the judiciary covered these costs during the 1st quarter of the current fiscal year, with PDSC responsible for the remaining quarters. This transitional period will help refine future budget projections.

The Client Service Trust Fund is projected to generate approximately \$1.4 million annually. However, this revenue is insufficient to sustain the operations independently and continued reliance on General Fund appropriations is necessary. There is also uncertainty regarding whether historical judiciary expenditure reflect

ongoing costs or accumulated backlogs, complicating accurate forecasting for FY 2027.

Trustee Hernandez noted that the Fiscal Year 2026 appropriation (\$11.64 million) was lower than the original request and recommended aligning future budget strategies with likely legislative funding levels. Despite uncertainties, the board agreed that the proposed 8% increase is reasonable, given the expanded responsibilities and need to build institutional capacity.

**Motion to adopt the Fiscal Year Budget Proposal through PDSC Board Resolution 02-26 was made by Trustee Hernandez and seconded by Trustee Whitman. Approved by acclamation.**

VIII. **PUBLIC DISCUSSION**


None.

IX. **ADJOURNMENT AND NEXT MEETING DATE**

The next board meeting is scheduled for Tuesday, April 21, 2026, at 12:30 PM in the PDSC Conference Room.

With no further matters to discuss, **motion to adjourn this meeting was made by Trustee Whitman and seconded by Trustee Hernandez. Approved by acclamation.**

Respectfully submitted,

  
SHANE G.L. NGATA  
Board Secretary

# **Agenda Item VII-A**

## **New Business**

### **Executive Director Updates**

# **Agenda Item VII-B**

## **New Business**

### **Supervising Attorney Differential Policy Proposal**



**EXECUTIVE DIRECTOR**  
Stephen P. Hattori  
**DEPUTY DIRECTOR**  
John P. Morrison  
**ADMINISTRATIVE DIRECTOR**  
Shane G.L. Ngata

## **PUBLIC DEFENDER SERVICE CORPORATION** *(Kotperasion Setbision Defensot Pupbleku)*

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Chad N. Enoki  
Mary L. Hill  
Ramiro Orozco  
Alisha Molyneux  
Earl Anthony V. Espiritu  
Kathleen A. Aguon  
Christian F. Spotanski  
Adam J. Gunkel

April 9, 2026

### **MEMORANDUM**

**TO:** Executive Director  
**VIA:** Administrative Director  
**FROM:** Human Resources Office  
**SUBJECT:** **Recommendation to Implement an Attorney Pay Differential within the Public Defender Service Corporation – Criminal Division**

***Hafa Adai!*** The Public Defender Service Corporation Criminal Division has evolved in the scope and delivery of its services, expanded client support, stakeholder engagement and community involvement. The Managing Attorney for the Division has identified this growth in three (3) defined service areas: Criminal and Appellate Services, Juvenile and Family Law Services, and Training, Development and Community Program Services.

To support these functions, the Division's Managing Attorney has expressed the need for attorneys at the level 4 with expertise in these areas to assist in leading its activities and supervising both staff and its attorneys to ensure the highest quality of service delivery.

At present, the Attorney Level 4 position serves directly below the Managing Attorney (Attorney Level 5); however, its current classification does not include supervisory responsibilities. This presents a structural gap in the Division's ability to effectively delegate supervisory functions and support staff development.

To address the immediate need to support the Division, the Human Resources Office recommends the Corporation implement a **five percent (5%) supervisory attorney pay differential** for those Attorney Level 4 employees who are assigned supervisory duties in the three areas. Detailing these Attorney Level 4 employees to the Attorney Level 5 position is not recommended because they will not be "managing" a division.

The 5% differential shall be calculated on the base salary of the employee. The differential is payable from the time the employee reports for duty through the end of the workday. Payment is limited to a maximum of eight (8) hours per workday and eighty (80) hours per pay period, as attorneys are exempt employees. The differential is not payable while the employee is on leave status (e.g. annual, sick, comp time, straight time, parental, wellness), except during management-approved, work-related administrative leave for training or education, which includes travel time.

Attached is the proposed policy, which requires approval from the Executive Director and the Board of Trustees before implementation. Also included is a description of supervisory duties for each service area, as provided by the Criminal Division’s Managing Attorney.

The pay differential will be implemented through a memorandum from the Managing Attorney to Human Resources, identifying the three Attorney Level 4 employees, their assigned service areas, and effective dates. Upon receipt, Personnel Actions (PAs) will be prepared under “Attorney Pay Differential,” reflecting current position details, with remarks citing the 5% differential, applicable Board resolution, and service area. The Fiscal Office will review and apply the adjustment.

These temporary duties may be considered in performance evaluations. Termination of the differential will require a personnel action supported by a memorandum signed by the Executive Director, with the effective date noted. The differential remains subject to funding availability.

If approved, the policy will be prepared for Board of Trustees’ review, consideration and adoption.

Please let us know if you have any questions and wish to discuss these recommendations.

***Si Yu’os Ma’ase.***

Reviewed and Concurred by:

  
\_\_\_\_\_

Shane G.L. Ngata, Administrative Director

04/09/2026

Date

Approved by:

  
\_\_\_\_\_

Stephen P. Hattori, Executive Director

04/20/2026

Date

Attachments

cc: Deputy Director

# PUBLIC DEFENDER SERVICE CORPORATION

Government of Guam

## ATTORNEY PAY DIFFERENTIAL POLICY

### Criminal Division – Supervisory Assignment

---

#### I. PURPOSE

The purpose of this policy is to establish guidelines for the authorization and administration of a temporary **Attorney Pay Differential** for Attorney Level 4 employees assigned supervisory responsibilities within the Criminal Division of the Public Defender Service Corporation (PDSC). This policy is intended to ensure effective leadership support, accountability, and continuity of services in response to the expanded scope and complexity of Criminal Division operations.

#### II. POLICY STATEMENT

It is the policy of the Public Defender Service Corporation to provide a temporary pay differential to eligible Attorney Level 4 employees who are assigned supervisory duties within designated service areas of the Criminal Division. This differential recognizes additional responsibilities that are supervisory in nature but do not rise to the level of managing an entire division.

#### III. AUTHORITY

This policy is issued pursuant to the authority of the Executive Director of the Public Defender Service Corporation under 12 GCA §11111(c) and shall become effective upon approval by the Executive Director and adoption by the Board of Trustees through formal resolution. 12 GCA §11112(a) and (c) authorizes the Board to establish policies regarding compensation, and 4 GCA §4105 authorizes the Board of Trustees to establish personnel rules.

#### IV. SCOPE

This policy applies exclusively to **Attorney Level 4 employees** within the **Criminal Division** of the Public Defender Service Corporation who are temporarily assigned supervisory duties in designated service areas.

#### V. DEFINITIONS

- **Attorney Level 4:** An attorney classification directly below the Managing Attorney (Attorney Level 5), without inherent supervisory authority under the current classification structure.
- **Pay Differential:** A temporary increase in compensation, expressed as a percentage of base salary, authorized for additional assigned responsibilities.

- **Supervisory Duties:** Responsibilities involving oversight, guidance, coordination, and supervision of attorneys and staff within an assigned service area. (Attached subject to change)

## VI. ELIGIBILITY

An Attorney Level 4 employee may be eligible for the Attorney Pay Differential if:

1. The employee is formally assigned supervisory duties within one of the following Criminal Division service areas:
  - Criminal and Appellate Services
  - Juvenile and Family Law Services
  - Training, Development, and Community Program Services
2. The assignment is approved by the Managing Attorney and the Executive Director.
3. Funds are available to support the differential.

## VII. DIFFERENTIAL RATE

The Attorney Pay Differential shall be set at **five percent (5%) of the employee's base salary.**

## VIII. PAYMENT CONDITIONS

1. The differential is payable from the time the employee reports for duty through the end of the workday.
2. Payment is limited to a maximum of:
  - Eight (8) hours per workday; and
  - Eighty (80) hours per pay period, consistent with the employee's exempt status.
3. The differential shall not be paid while the employee is in a leave status (e.g. annual, sick, comp time, straight time, parental, wellness), except during **management-approved, work-related administrative leave for training or education, to include travel time.**
4. The differential is subject to the availability of funds and does not constitute a permanent salary increase.

## IX. IMPLEMENTATION PROCEDURE

1. Following approval of this policy by the Executive Director and the Board of Trustees, the Managing Attorney shall submit an official memorandum to the Human Resources Office identifying:
  - The name(s) of the Attorney Level 4 employee(s);
  - The assigned service area(s); and
  - The effective date of the supervisory assignment.

2. Upon receipt, the Human Resources Office shall prepare a Personnel Action (PA) reflecting:
  - o Nature of Action: *Attorney Pay Differential*;
  - o No change to the employee's classification, step, or base salary;
  - o Remarks citing the applicable Board of Trustees Resolution number, Attorney Pay Differential at 5%, and assigned service area.
3. The PA is official once signed by the Administrative Director, Chief Fiscal Officer and the Executive Director.
4. The Fiscal Office will take note of the assigned employees and ensure that they receive the 5% differential for hours worked, subject to the conditions indicated under Section VIII. Administrative leave/training leave for management approved, work related training or education, to include travel time to participate shall be recognized to receive the 5% differential.
5. Assigned supervisory duties may be considered in the employee's performance evaluation.

#### **X. TERMINATION OF DIFFERENTIAL**

1. The Attorney Pay Differential shall be terminated through a Personnel Action supported by an official memorandum signed by the Executive Director, indicating the effective date of termination.

#### **XI. NON-PRECEDENT CLAUSE**

Authorization of an Attorney Pay Differential under this policy shall not be construed as establishing a precedent for future classification changes, reclassifications, or entitlement to supervisory pay outside the scope of this policy.

#### **XII. EFFECTIVE DATE**

This policy shall take effect upon approval by the Executive Director and adoption by the Board of Trustees.

## Description of Duties as Supervising Attorney – Criminal and Appellate Services

A supervising attorney assigned to Criminal and Appellate Services acts as a frontline manager, mentor, and experienced litigator within the PDSC. They work in collaboration with the Managing Attorney and Directors for the PDSC and are responsible for overseeing the criminal and appellate caseload, ensuring high-quality client representation, uniformity, and maintaining legal, ethical, and organizational standards.

### Job Summary

The Supervising Attorney helps lead a team of staff attorneys, guiding them through all stages of criminal proceedings, from case inception to trial, acquittal, conviction, sentencing, and appeals. They hold a dual role: supervising daily operations and performance, while maintaining a full caseload of their own, often focused on serious felonies, wrongful convictions, or appellate matters.

### Essential Duties and Responsibilities

#### 1. Supervision and Leadership

- **Mentor and Train:** Provide direct, individualized supervision to staff attorneys, including regular one-on-one meetings to review case strategy, trial preparation, and legal research.
- **Case Review:** Review and edit legal documents, including trial motions, appellate briefs, and post-conviction motions.
- **Performance Management:** Make performance evaluation recommendations to the Managing Attorney and/or Directors, set case goals, and identify training needs to foster professional development.
- **Legislative Outreach:** The Supervising Attorney for criminal and appellate services is expected to offer written and in-person testimony before the Guam Legislature concerning issues that affect these services.
- **Court Supervision:** Provide in-court supervision, including "second-chairing" trials and significant hearings with junior attorneys.
- **Manage Workflow:** Assist the Managing Attorney/Directors in assigning cases and caseloads based on complexity and attorney experience levels. The supervising attorney is expected to review case distribution and provide input on a regular basis to ensure cases are assigned fairly.

#### 2. Legal Representation (Direct Caseload)

- **Litigation/Complex Litigation:** Handle case assignments based on current courtroom needs. Handle high-level felony cases, including violent crimes, sex offenses, and drug offenses.
- **Appellate/Post-Conviction:** Represent clients in direct appeals, federal habeas corpus challenges. As attorney duties evolve, accept matters based on office policies and best practices such as parole hearings, revocation hearings, habeas petitions, etc.
- **Trial Advocacy:** Conduct jury and bench trials of criminal cases.

### 3. Strategic and Administrative Duties

- **Case Strategy:** Collaborate with attorneys to develop defense theories, investigate claims and negotiate pleas.
- **Policy Development:** Assist in developing office policies, protocols, and best practices for client-centered, holistic representation.
- **Liaison:** Act as a point of contact with the judiciary, prosecution and community partners.
- **Quality Assurance:** Ensure compliance with office policies, ethical standards, and budgetary realities. Assist the Directors in drafting a yearly budget that matches the needs of the service areas.

## Description of Duties as Supervising Attorney – Juvenile and Family Law Services

A supervising attorney assigned to Juvenile and Family Law Services acts as a frontline manager, mentor, and experienced litigator within the PDSC. They work in collaboration with the Managing Attorney and Directors for the PDSC and are responsible for overseeing the juvenile and family law caseloads, ensuring high-quality client representation, uniformity, and maintaining legal, ethical, and organizational standards.

### Job Summary

The Supervising Attorney helps lead a team of staff attorneys, guiding them through all stages of juvenile and family proceedings, from case inception to fact finding, disposition, and appeals. They hold a dual role: supervising daily operations and performance, while maintaining a full caseload of their own, often focused on serious or complex matters.

### Essential Duties and Responsibilities

#### 1. Supervision and Leadership

- **Mentor and Train:** Provide direct, individualized supervision to staff attorneys, including regular one-on-one meetings to review case strategy, trial preparation, and legal research.
- **Case Review:** Review and edit legal documents, including substantive motions, and act as a resource for other attorneys.
- **Performance Management:** Make performance evaluation recommendations to the Managing Attorney and/or Directors, set case goals, and identify training needs to foster professional development.
- **Legislative Outreach:** The Supervising Attorney for juvenile and family law services is expected to offer written and in-person testimony before the Guam Legislature concerning issues that affect these services.
- **Court Supervision:** Provide in-court supervision, including "second-chairing" fact-findings and significant hearings with junior attorneys.
- **Manage Workflow:** Assist the Managing Attorney/Directors in assigning cases and caseloads based on complexity and attorney experience levels. The Supervising attorney is expected to review case distribution and provide input on a regular basis to ensure cases are assigned fairly.

#### 2. Legal Representation (Direct Caseload)

- **Litigation/Complex Litigation:** Handle case assignments based on current courtroom needs.
- **Trial Advocacy:** Conduct jury and bench trials of criminal cases and well as contested fact-findings in juvenile and family law matters.

#### 3. Strategic and Administrative Duties

- **Case Strategy:** Collaborate with attorneys to develop defense theories, investigate claims and negotiate pleas and dispositions.
- **Policy Development:** Assist in developing office policies, protocols, and best practices for client-centered, holistic representation.

- **Liaison:** Act as a point of contact with the judiciary, family-law stakeholders, prosecution, and community partners.
- **Quality Assurance:** Ensure compliance with office policies, ethical standards, and budgetary realities. Assist the Directors in drafting a yearly budget that matches the needs of the service areas.

## **Description of Duties as Supervising Attorney – Training, Development, and Community Program Services**

### **Job Summary**

The Supervising Attorney for Training, Development, and Community Program Services is a senior-level attorney responsible for advancing the Office's mission through leadership in attorney training, professional development, specialty court oversight, and community engagement.

This position combines active litigation responsibilities with administrative and supervisory duties. The attorney in this role will maintain a caseload in criminal and/or family law matters while overseeing internal training initiatives, supervising law clerks and interns, coordinating specialty court representation, and serving as a liaison to community stakeholders and the judiciary.

This role is critical to ensuring high-quality representation, ethical compliance, workforce development, and strong community trust in the PDSC.

### **Essential Duties and Responsibilities**

#### **1. Litigation and Direct Representation**

- Maintain an active caseload in criminal and family law matters, including felonies, misdemeanors, juvenile, and related proceedings as assigned.
- Provide high-quality, client-centered representation consistent with constitutional mandates and professional standards.
- Appear regularly in trial and appellate courts as required.
- Handle specialty court cases as assigned and ensure proper coverage and advocacy standards in those courts.
- Serve as second chair or mentor in complex or high-profile cases when appropriate.

#### **2. Training and Professional Development**

- Work with the Managing Attorney to develop, implement, and evaluate internal training programs for attorneys and support staff.
- Coordinate onboarding and orientation programs for newly hired attorneys.
- Provide continuing legal education (CLE) programming and skill-based training in areas including trial advocacy, motion practice, negotiation, ethics, client communication, and other relevant topics.
- Identify training needs through internal discussions, case outcomes, and supervisory feedback.
- Maintain and update training materials, manuals, and internal practice guides.
- Ensure training initiatives align with applicable professional standards.

#### **3. Supervision and Mentorship**

- Supervise and mentor designated attorneys, law clerks, interns, and fellows.

- Make performance evaluation recommendations and provide structured feedback as requested.
- Assist in recruitment efforts for attorneys, law clerks, and interns, including outreach to law schools.
- Develop internship and clerkship programs that provide meaningful legal training and structured mentorship.
- Promote ethical practice, professional accountability, and adherence to office policies.

#### **4. Specialty Court Oversight**

- Oversee attorney assignments and performance in specialty courts (e.g., drug court, mental health court, veterans court, family treatment court).
- Ensure consistent legal standards, advocacy practices, and client outcomes across specialty court divisions.
- Coordinate training and guidance specific to specialty court procedures and best practices.
- Serve as point of contact for specialty court stakeholders when appropriate.

#### **5. Community and Stakeholder Engagement**

- Serve as liaison between the Office and community partners, service providers, advocacy organizations, and relevant government agencies.
- Coordinate outreach efforts designed to improve public understanding of the Office's role and mission.
- Participate in community forums, panel discussions, and stakeholder meetings.
- Maintain professional working relationships with members of the judiciary, prosecution, probation, child welfare agencies, and other justice-system stakeholders.
- Identify opportunities for collaboration that improve client outcomes and system efficiency.

#### **6. Policy Development and Quality Assurance**

- Assist the Managing Attorney/Deputy Director and Executive Director in developing policies related to training, supervision, ethics, and professional standards.
- Monitor compliance with ethical rules, court rules, and internal practice standards.
- Contribute to quality assurance initiatives and case review processes.
- Analyze trends in case outcomes to identify areas for improvement.